

WARRICK COUNTY BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
COMMISSIONERS MEETING ROOM
107 W. Locust Street, Suite 303
Boonville, Indiana
January 13, 2025
4:00 P.M.

The Warrick County Commissioners met in regular session with Sarah Seaton, President; Stacey Franz, Vice President; and Terry Phillippe, Member.

Attorney Cliff Whitehead and Administrator Debbie Bennett-Stearnsman were in attendance.

Auditor Michael Dietsch, Chief Deputy Barbi Shelton, and Recording Secretary Kristine Georges attended and recorded the minutes.

Commissioner Meetings can be viewed via YouTube: Warrick County Meetings

President Terry Phillippe called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE

AREA PLAN COMMISSION
REQUEST FOR EXTENSION OF SURETY
IRONWOOD PUD

Area Plan Director Molly Barnhill presented two Requests for Extension of Surety. The first was Ironwood PUD, Mattingly Homes and Development, LLC by Jeremy Mattingly, Manager. The County is holding \$81,614.50 for street and sidewalk construction and \$20,625.00 for drainage construction. They have had five years and are requesting a one-year extension. The letter of credit expires February 20, 2025. County Engineer Bobby Howard said that the dollar amounts are sufficient. Commissioner Terry Phillippe made a motion to approve the extension. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

IRONWOOD PUD – SECTION 2

Ms. Barnhill presented the second Request of Extension for Ironwood PUD, Section 2 for Mattingly Homes and Development, LLC by Jeremy Mattingly, Manager. The County is holding \$14,960.00 for street construction, \$5,775.00 for drainage construction, and \$6,204.00 for sidewalk construction. They have had four years and are requesting a one-year extension. The letter of credit expires on February 12, 2025. Engineer Bobby Howard said that the dollar amounts are sufficient. Commissioner Terry Phillippe made the motion to approve. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

STREET CONSTRUCTION PLANS:
PP-25-01 CASTLE RIDGE

Ms. Barnhill presented Street Construction Plans for PP-25-01 Castle Ridge by Petitioner Jonathan Tyler and Lauren Carol DeBoer. Owners are Jonathan Tyler, Lauren Carol DeBoer, and Gerald L. Ford. It's approximately 1.336 acres located on the east side of Creek Drive and approximately 520 feet east of the intersection of Creek Drive and Windsor Court. Ohio Township, 14-6-9, being Lot 25 in Castle Ridge Subdivision. It was advertised in The Standard on January 2, 2025. They are requesting that no street permits be required. Scott Buedel with Cash Waggnar was present. Engineer Bobby Howard said that this was a new subdivision and he would recommend approval. Commissioner Stacey Franz made a motion to approve. Commissioner Terry Phillippe seconded the motion. The motion carried 3-0.

(APC Paperwork is located on File in the Auditor's Office)

ITEMS FOR DISCUSSION
WEIGHTS AND MEASURES QUARTERLY REPORT

Weights and Measures Inspector Michael Arnold was present to give his quarterly report. He tested seven hundred thirty-eight (738) pieces of equipment and had a couple of rejections. He reviewed some of the specifics. Mr. Arnold also discussed testing at Alcoa and some of the area schools. He also said that one hundred (100) fuel meters were inspected and all were approved. Also inspected were timing devices, firewood amounts, and package audits. Mr. Arnold also checked various LP cylinders. He presented an informational handout for the Commissioners. Mr. Arnold also talked briefly about the hitch for the new trailer and he will be getting with Ms. Sievers about it. He also talked about picking up the trailer to avoid a shipping fee. It is located in West Virginia. Commissioner Phillippe thanked him for his diligent work.

WARRICK EMS REPORT

EMS Director Tony O'Neal was present to give the EMS Report. Ms. Bennett-Stearnsman said the info he was presenting as well as the current contract with EMS was in the Commissioner's packet. Mr. O'Neal talked about the Annual Report and the 6% increase in runs in 2024 over 2023. He touched on some of the programs they had been a part of over the last year. They also have done several trainings, educational programs and presented various awards. Currently, updates are being made to the Lynnville EMS station. He also talked about the emergency runs breakdowns. Mr. O'Neal briefly discussed the contract which he said he can go over with them at any time.

Commissioner Phillippe asked if most of the ride-alongs were students from the technical school or if it varied. Mr. O'Neal said that it varied. It can be students in an EMT or Paramedic program or the Technical School. Commissioner

Phillippe also asked if there was anything on the radar up ahead. Mr. O'Neal didn't think there was, but went over some of the new processes that help allow the purchases of a vehicles.

Commissioner Seaton asked about the impact of AMR. Mr. O'Neal didn't think that it would impact them. There may come a time where they will be needed for mutual aid, and they are willing to help.

STATEMENT ABOUT EMPLOYEE WAGES

President Seaton wanted to make a public statement on behalf of the Commissioners about the pay rates for 2024/2025 and how they would be established. The first pay of 2025 reflected two weeks of pay for work done in 2024. They wanted to clarify that the first pay of 2025 would be at the 2024 as all those hours were worked in 2024. The second pay in 2025 will be a split. They are still working on this in the computer system because the first three days were in 2024. Those days will be at the 2024 rate and January 1st through January 11th will be at the 2025 pay rate. Again, they were still working on it, but wanted to make it clear what the paychecks would reflect.

Attorney Whitehead also made a statement that this is coming from State Board of Accounts. It's one of the issues they raised and does reflect accurate employment law being paid according to when the employees are doing the hours work. Work performed in 2024, regardless of when paid, will be paid at the 2024 rate. This is not coming from the Commissioners or HR, it's coming from Indianapolis. It is a change of practice and they are complying with employment law and State Board of Accounts.

100R PERSONNEL REPORT

Ms. Bennett-Stearnsman stated that the Auditor has to remind the Commissioner to make an accurate accounting of the County's receipts and expenditures during 2024. The Statement must include the name of and the total compensation paid to each County Officer, Deputy, and Employee. The Auditor has posted the statement and the salaries on two bulletin boards: one in the Courthouse and the other in the Judicial Center. It is also being advertised in the local newspaper. The President of the Commissioners needs to make a statement that the name and total compensation paid to each County Officer, Deputy, and Employee for 2024 was posted in two places and advertised. President Seaton replied, "So stated".

Commissioner Franz asked if she was just stating that it was posted and not necessarily that the numbers were correct. Administrator Bennett-Stearnsman agreed that was the case.

(Warrick County 2024 100R is located online at <https://gateway.ifionline.org>.)

**ACTION AGENDA
APPROVAL OF MINUTES
DECEMBER 23, 2024**

Minutes from the December 23, 2024 Regular Session meeting were presented to the Commissioners for approval. The current Board accepted the minutes as complete for filing.

JANUARY 1, 2025

Minutes for the January 1, 2025 Additional Session meeting were presented to the Commissioners for approval. Commissioner Terry Phillippe made the motion to approve the minutes. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

**2025 APPOINTMENTS
ALCOHOL BEVERAGE BOARD**

Currently serving is Gene Weisheit. Commissioner Phillippe spoke to him and he is willing to continue serving. Commissioner Terry Phillippe made the motion to retain Gene Weisheit. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

PARKS AND RECREATION BOARD

Currently serving is Tyler Neff, who is stepping down. Ms. Bennett-Stearnsman reported the Parks Board would like to make the recommendation to the Commissioners, but they don't meet until February if they could wait until then. Commissioner Terry Phillippe made the motion to table the appointment. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

There was a brief discussion on when exactly the Parks Board meets. Counsel suggested that it's checked before placing it on the agenda.

WCCC ADVISORY BOARD

Currently serving is Michael Wilson who must step down since being elected the new County Clerk. Commissioner Phillippe nominated Tyler Heilman. Commissioner Seaton nominated Steve Spinks. Both are willing to serve and Sheriff Wilder said that either man would do the job well. The Commissioners asked Counsel for direction on voting for the two individuals presented. Counsel said that they would bring the first nomination to a vote. A second is not needed for nominations. President Seaton called for a vote for Tyler Heilman. The vote was 3-0. Mr. Heilman will serve on the WCCC Advisory Board.

WEED CONTROL BOARD

Attorney Whitehead in his research found that they need to prepare and pass an Ordinance, then the Weed Board can be established. They are working on the Ordinance now for the next Commissioner's meeting. Commissioner Terry Phillippe made the motion to table. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

BUILDING CORPORATION

Currently serving is Michael Wilson. He can no longer serve. Commissioner Franz asked if this could be tabled for her to look into further. President Seaton was in agreement as she has info to go through as well. Commissioner Stacey Franz made the motion to table. Commissioner Terry Phillippe seconded the motion. The motion carried 3-0.

BOARD OF ZONING APPEALS

Currently serving is Shari Sherman. Ms. Sherman is willing to continue serving. Commissioner Terry Phillippe made the motion to retain Shari Sherman. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

AREA PLAN COMMISSION

Commissioner Terry Phillippe made a motion to appoint Commissioner Stacey Franz. Commissioner Sarah Seaton seconded the motion. The motion carried 3-0. Commissioner Franz accepted the position.

Currently Jeff Willis is also serving. Ms. Barnhill said that he would like to remain and has been on the Board for many years. Commissioner Terry Phillippe made the motion to retain Jeff Willis. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

The last appointment to the APC was Amanda Mosiman who is currently serving and would like to continue. Commissioner Stacey Franz made the motion to retain Ms. Mosiman. Commissioner Terry Phillippe seconded the motion. The motion carried 3-0.

**COUNTY ADMINISTRATOR
CONSENT AGENDA**

County Administrator Debbie Bennett-Stearsman presented the following items on the Consent Agenda for approval:

- a. Payroll Voucher 01/10/2025 in the amount of \$685,261.13.
- b. County Auditor Certified Claims 1/13/2025 in the amount of \$4,955,429.74.
- c. Clerks Monthly Report - December 2024
- d. 2025 Purdue Extension Contractual Services Agreement – January 1, 2025 to December 31, 2025 in the amount of \$147,816.00. Amanda Mosiman with Purdue Extension was present to address any questions.

- e. 2025 Meeting Date Resolution
Resolution 2025-01

The Commissioners were presented two schedules. The first left the meetings on Monday. The second was to change it to Tuesdays. President Seaton said that this was requested to consider having meetings Monday at 5:00 PM or Tuesdays at 5:00 PM to be more readily available for the public to attend. The Commissioners then had discussion on the two options.

It was stated that Drainage Board would change their meetings to be the same day as the Commissioner meetings. It was also stated the day and time for the APC and BZA Boards.

APC Director Molly Barnhill expressed how Mondays had traditionally been the meeting days because of several other Board meetings being held on the same day: Drainage at 2:30 PM, Commissioners at 4:00 PM, and APC Board at 6:00 PM. This allows both the Boards and members as well as the individuals and/or companies attending the meetings to take care of everything in one day. It all works together synergistically. Commissioner Terry Phillippe agreed. He appreciated the consideration, but moving the meeting time/day would throw off the flow that has been established. Commissioner Phillippe made a motion for the first Resolution keeping the meeting on Mondays at the same time. There was a discussion on what would be affected by moving the meeting to Tuesdays or having the meetings at 5:00 PM instead of 4:00 PM. There was also a brief discussion on how long the Commissioner's meetings last. President Seaton also briefly mentioned that any Boards meeting in the Commissioner Meeting Room will be subject to the new public viewing law in July. After much discussion, Commissioner Franz asked if the day and time of the meetings can be amended later. Counsel said that the Resolution could always be amended. Commissioner Stacey Franz seconded Commissioner Phillippe's motion to approve the first Resolution to keep the meetings on Monday at 4:00 PM. This is Resolution 2025-01. The motion carried 3-0.

Commissioner Terry Phillippe then made a motion to approve the Consent Agenda Items A-D. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

(Certified Claims are located on Page 7 through 9 of these Official Minutes)

(Clerk's Report is located on File in the Auditor's Office)

(Purdue Extension Contract is located on File in the Auditor's Office)

(Resolution 2025-01 is located on Page 10 of these Official Minutes)

**ACQUISITIONS ADMINISTRATOR
PRESENTATION OF PAINTING ESTIMATES
RECORDER'S OFFICE, CLERK'S OFFICE, & SUPERIOR COURT 2**

Acquisitions Administrator Sherrie Sievers presented requests for the painting of the personal offices for the new Recorder, Patty Perry; Clerk, Mike Wilson, and for the courtroom of Honorable Judge Roy in Superior Court 2. Ms. Sievers reviewed the IC Codes for the projects. She reached out to three companies: DJ's Painting, First Patriot, and Barta Painting. Only First Patriot responded. She feels that the weather may be a factor in the responses.

First Patriot	Clerk	\$1,050.00
	Recorder	\$1,175.00
	Superior 2	\$2,850.00

Commissioner Franz asked who's budget it comes out of. Ms. Sievers said that is what they need to discuss. She is finding that Warrick County as a whole has a lot of properties, but doesn't have a maintenance schedule in place for those properties. Commissioner Franz asked about them buying the paint and our maintenance team doing the job. Commissioner Phillippe said maintenance also had multiple other buildings that they had to see to. He also said there are needs that need to be met, but this is not necessarily a need. They need to be careful with what money they have with it being the beginning of the year. They have in the past been fortunate with Cares Act and ARPA money to help fund these projects. This will be the first year for him with a normal budget. He also thought there's a lot of money out there sitting in different departments that they may be able spend to do this.

There was a brief discussion on a maintenance schedule. Commissioner Phillippe feels that this is something a comprehensive plan would help with.

Commissioner Seaton asked if Ms. Sievers had seen the walls. Ms. Sievers said that there were small holes in them that needed to be spackled and painted. The previous officeholders had pictures and such on the walls. New people come into new offices; they want a fresh new look. But, she doesn't know if they have the money in their budget.

Commissioner Seaton felt that they were vastly different requests with the personal offices and the courtroom. She thought that the courtroom should definitely be paid for by the Commissioners as a public area.

Administrator Bennett-Stearnsman said there is some ARPA money left that can be used. She also pointed out that the quote stated Mike from the Auditor's Office and not the Clerk's Office and wanted to clarify that in case it was awarded. Commissioner Seaton said that she wasn't opposed to it, but this is something that needs to be figured in with routine maintenance and budgeting going forward.

Commissioner Franz asked who First Patriot was. Ms. Sievers said it was Joe Day. There was a brief discussion on his business and the work that he has done.

Commissioner Phillippe said he would support any and all of these, if the departments that requested examined their own money first. If it is determined that there is nothing there for them to do, he would support an ARPA expenditure. Again, President Seaton said she felt differently about the courtroom than she did the personal offices. She felt the courtroom was normal upkeep and how they present themselves to the public.

Commissioner Phillippe warned that if they approved these, there would be more. President Seaton said that was why she delineated the public space from the personal offices. Ms. Sievers said that one of the Chief Deputies had been trying to get their office painted for two years. President Seaton said that could have been budgeted. Ms. Sievers said that had to go through Council though for approval.

Commissioner Stacey Franz made a motion to paint the Superior 2 courtroom. Counsel asked if there were any contracts with the bids as he has not seen them yet. If it is approved, it should be subject to his review and getting them signed by the other side as well. He is trying to formalize the vendor agreements on a standard agreement with every vendor to the extent possible.

Commissioner Franz asked if a motion could be made to pay for the Courtroom because that's what they present to the public. On the individual offices, maybe take care of those who have already been waiting for it and hold off on the newly elected. President Seaton liked Commissioner Phillippe's idea on looking at their own budget first. Commissioner Phillippe said money from their budget first, anything they can use. He also said that he thought the Auditor's Office doesn't have that type of a budget where they would be able to do this, but there are some that do. President Seaton said if it was a need and they didn't have the budget, the Commissioners could revisit it.

Commissioner Stacey Franz again made a motion to approve the Superior 2 Courtroom for Judge Roy adding that it be subject to legal review and funding from ARPA funds. Commissioner Terry Phillippe seconded the motion. The motion carried 3-0.

The Commissioners determined that the Clerk and Recorder can look in their own budgets first and can come back for further discussion if they don't have the funds.

(Bid Paperwork for First Patriot is located on File in the Auditor's Office)

**COUNTY HIGHWAY/ ENGINEER
SELECT COMMISSIONER WITH SIGNING AUTHORITY FOR INDOT LPA PROJECTS
AND COMMUNITY CROSSING GRANTS**

County Engineer Bobby Howard said every year INDOT requests that they submit, and they can use Commissioner meeting minutes, when a Commissioner is selected to sign these grants that come through email. Right now, it is set up for Commissioner Phillippe to do this. This information has to be resubmitted with the Commissioner selected.

Commissioner Franz asked if this would typically be the President. Mr. Howard said he thought it was in the past. President Sarah Seaton had a concern with the learning curve and other things going on and suggested that Commissioner Phillippe continue to be the signing authority for the INDOT LPA Projects and Community Crossing Grants. Commissioner Terry Phillippe was selected to be the designated signer for the INDOT LPA Project and Community Crossing Grants and it is recorded as such in these minutes.

COUNTY ATTORNEY

County Attorney Cliff Whitehead had nothing to present.

**COUNTY SHERIFF
WSD VMWARE RENEWAL**

Sheriff Mike Wilder presented the WSD VMware Renewal for 1-30-25, Proposal #017445v2, E911 CAD. This is paid out of E911. The cost is \$15,330.24, but it is paid in three installments throughout the year. He then went over the E911 Fund that was established, where the money comes from, and what it is used for. This is a three-year agreement.

Counsel asked if there was a master agreement that went with the document the Sheriff presented. Sheriff Wilder said there was not. He gave what information he had on the agreement in front of them. Counsel asked when the current one expired. Sheriff Wilder said it expired on January 31, 2025. If they wanted time to review it, it could probably wait until the next meeting. Counsel apologized as he saw some issues. It can be approved subject to his approval with a few changes or tabled to give him time to have the necessary changes made and presented at the next meeting. There was a brief discussion. Commissioner Terry Phillippe made the motion to table. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

(Keller Schroeder VMWare Renewal is located on File in the Auditor's Office)

**COMMISSIONER ITEMS FOR DISCUSSION
COMMISSIONER TERRY PHILLIPPE - EMPO REPRESENTATIVE**

Commissioner Phillippe said they need a representative for the EMPO. It was discussed that the District 1 Commissioner would be most fitting and President Seaton had attended a meeting already by Zoom. This would make it official. Commissioner Terry Phillippe made a motion to appoint Commissioner Sarah Seaton. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

COMMISSIONER STACEY FRANZ

Commissioner Franz wished to thank everyone for their patience as she and Commissioner Seaton learn these new roles. There has been a learning curve with their new positions on the Board. She also thanked Ms. Bennett-Stearns for all her work and that everything is taken care of and done. She wanted to assure the people she had received emails and texts from that they are looking at taking care of everything that they are supposed to and in a timely manner. She also wanted to thank the Highway Department, EMA, the Sheriff's Department and other departments during the recent winter weather. Commissioner Seaton agreed and said you could tell a difference with the roads in Warrick County from other counties. Mr. Howard said that that was always the goal.

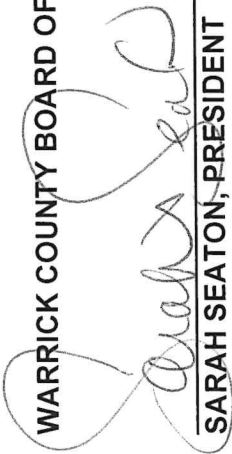
County Surveyor Dan Wilzbacher also came forward in agreement and that they were putting other counties to shame. He also needed their signatures on the Inventory of Regulated Drains from the Drainage Board meeting. President Seaton said they would adjourn first as that was approved in a different board meeting.

ADJOURNMENT

The next Warrick County Commissioners' meeting will be held on Monday, January 27, 2025 in the Commissioners' meeting room at 4:00 PM. Commissioner Terry Philippe made the motion to adjourn. Commissioner Stacey Franz seconded the motion. The motion carried 3-0.

Meeting adjourned at 5:02 PM.

WARRICK COUNTY BOARD OF COMMISSIONERS


SARAH SEATON, PRESIDENT


STACEY FRANZ, VICE PRESIDENT


TERRY PHILLIPPE, MEMBER

ATTEST: 
MICHAEL J. DIETSCH, AUDITOR
WARRICK COUNTY, INDIANA

Minutes Respectfully Submitted by Kristine Georges, Official Recording Secretary

ACCOUNTS PAYABLE VOUCHER REGISTER									
WARRICK COUNTY, INDIANA Governmental Unit									
FUND: 000000-10-0000									
File#	Name of Claimant	Department	Amount of Voucher	Amount of Voucher	Amount of Voucher	Amount of Voucher	Amount of Voucher	Amount of Voucher	Amount of Voucher
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Warrick County Board of Commissioners Meeting Minutes

January 13, 2025

[illegible]

WARRICK COUNTY COMMISSIONERS RESOLUTION 2025-01

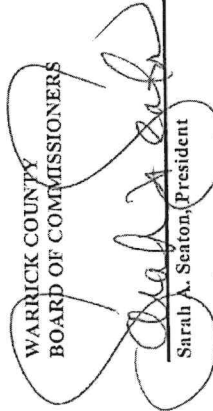
WHEREAS, Indiana Code 36-2-2-6 provides that the Board of Commissioners shall by resolution at or before the first meeting in February of each year, establish dates of regular meetings to be held throughout the year,

NOW, THEREFORE, be it resolved by the Board of Commissioners of Warrick County that said Board shall hold regular meetings on the dates and times as hereinafter set forth:

MONDAY	JANUARY 13, 2025	4:00PM
MONDAY	JANUARY 27, 2025	4:00PM
MONDAY	FEBRUARY 10, 2025	4:00PM
MONSDAY	FEBRUARY 24, 2025	4:00PM
MONDAY	MARCH 10, 2025	4:00PM
MONDAY	MARCH 24, 2025	4:00PM
MONDAY	APRIL 14, 2025	4:00PM
MONDAY	APRIL 28, 2025	4:00PM
MONDAY	MAY 12, 2025	4:00PM
WEDNESDAY	MAY 28, 2025	4:00PM
MONDAY	JUNE 9, 2025	4:00PM
MONDAY	JUNE 23, 2025	4:00PM
MONDAY	JULY 14, 2025	4:00PM
MONDAY	JULY 28, 2025	4:00PM
MONDAY	AUGUST 11, 2025	4:00PM
MONDAY	AUGUST 25, 2025	4:00PM
MONDAY	SEPTEMBER 8, 2025	4:00PM
MONDAY	SEPTEMBER 22, 2025	4:00PM
WEDNESDAY	OCTOBER 15, 2025	4:00PM
MONDAY	OCTOBER 27, 2025	4:00PM
MONDAY	NOVEMBER 10, 2025	4:00PM
MONDAY	NOVEMBER 24, 2025	4:00PM
MONDAY	DECEMBER 8, 2025	4:00PM
MONDAY	DECEMBER 22, 2025	10:00AM

TIDS RESOLUTION PASSED AND ORDAINED THIS 13th DAY OF JANUARY, 2025.

WARRICK COUNTY
BOARD OF COMMISSIONERS


Sarah A. Scaton, President


Terry J. Philippe


Stacey Franz